



Your courtesy for all families, staff and volunteers and your respect for House policy is a requirement for your stay at Ronald McDonald House of Albany (RMH). This agreement serves to highlight some of these policies and verifies that you have been instructed of these policies for this visit and any future stays. Please read & sign below.

1. Ronald McDonald House of Albany is a **SMOKE-FREE FACILITY**. Lit cigarettes, candles, incense and any open flame are not permitted anywhere on RMH property.
2. **NO ONE WHO IS A REGISTERED SEX OFFENDER OR WHO HAS BEEN CONVICTED OF A CRIME AGAINST CHILDREN IS ELIGIBLE TO STAY AT RMH OF ALBANY.**
3. **NO FIREARMS, WEAPONS, ALCOHOL, ILLEGAL DRUGS OR DRUG PARAPHERNALIA** are allowed on RMH property.
4. **CHILDREN UNDER 18 MUST BE SUPERVISED AT ALL TIMES** in the Ronald McDonald House.
5. During your stay, you are responsible for **MAINTAINING A CLEAN AND ORDERLY BEDROOM**. Ronald McDonald House staff reserve the right to enter guest bedrooms whenever necessary for maintenance and/or inspection purposes.
6. **NO FOOD OR DRINK IS ALLOWED IN BEDROOMS OR COMMON AREAS** with the exception of the kitchens, dining areas, and basement.
7. Dishes and cookware are each house guest's responsibility. **ALL DISHES AND UTENSILS MUST GO THROUGH THE DISHWASHER, EXCEPT POTS & PANS USED FOR COOKING/BAKING**. Pots, pans and mixing bowls must be washed by hand, dried and put away.
8. **GUESTS ARE RESPONSIBLE FOR CLEANING UP AFTER THEMSELVES AND THEIR VISITORS**. This includes, but is not limited to, cleaning of tables, floors, counters, cooktops and any area used to prepare or eat meals and straightening toy rooms and common areas after each use.
9. RMH of Albany requires a **MINIMUM OF 6 HOURS VISITING YOUR HOSPITALIZED CHILD, PREFERABLY STARTING AT 9AM**. If there are circumstances that prohibit this schedule, guests must notify the House Director. RMHC reserves the right to ask guests to leave RMH if they are not spending adequate time with their hospitalized child.
10. **ALL VISITORS MUST SIGN IN AND OUT** at the front desk.

I have read the above guidelines and received a Welcome Booklet. I agree to read it and adhere to all policies and procedures established for this organization. I understand that any disregard for any RMH policies by me or any family representative will result in my stay being terminated.

Print Name _____ Signature _____

Date _____

OVER →

GUEST FAMILY CONDITIONS OF STAY

- I understand that I will be given, and must pass, a wellness screening and upon my arrival at RMHC-CR. I understand that the use of hand sanitizer is recommended each time I enter RMHC.
- I understand that I must report to RMHC-CR staff if I present with any symptoms of illness during my stay.
- I will follow enhanced hygiene steps while residing at RMHC-CR.
 - Thorough, **frequent handwashing** is proven to be the best defense against the spread of infection. RMHC-CR requires that I wash my hands after using bathrooms, coughing, sneezing, eating and touching my face. I reviewed the required handwashing techniques and noted that they are provided and posted at each wash station.
 - Coughing and sneezing should be done into a tissue or elbow, closely covering my nose and mouth.
- I understand that I will use gloves (provided here) while handling any food from the kitchen.
- I understand that I will only use the bathroom facilities in my own bedroom. I will not enter the bedroom of other RMHC-CR guests.
- I understand and accept that if I have **visitors**, including family members, each individual must pass our wellness check upon arrival.

I have read, understand and agree to each condition to stay at RMHC-CR.

Name: _____ Signature: _____

Name: _____ Signature: _____